

Benito School

Student Handbook



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Introducing

Staff

Teachers

Our staffing timetable for the 2011 / 2012 school term:

Ms. Pam Bowles - Kindergarten, Early Literacy Intervention

Mrs. Jocelyn Bender - Grades 1/2

Mrs. Shirley Hugill - Grade 3/4, Grade 5/6 Science

Mr. William Moncrief - Grades 5/6, Grades 3-8 Phys Ed , and Grades 5-8 Social Studies

Mrs. Tammy Badowski - Grades 7/8, Grades 5-8 Math and Language Arts

Mr. Kevin Salmi - Music (Kindergarten - Grade 4), Grade 5/6 Band, Grade 7/8 Band, Grades 4 to 8 Basic French, Kindergarten— Grade 8 Character Ed / Leadership Programming.

Mrs. Patti Hack - Principal and Resource

Educational Assistants

Mrs. Lorrie Eagle

Mrs. Cheryle Zbirun

Ms. Keitha Kerr

Mrs. Jackee Murley

Mrs. Leigh Osatchuk

Mrs. Lynda Popoff

Mrs. Jo-Ann Fuchs

Mrs. Maire Anderson-McLean

Library

Mrs. Cheryle Zbirun

Administration

Mrs. Beverly Negrave

Mrs. Patti Hack, Principal

Bus Drivers

Mrs. Wendy Tchir

Mr. Byron Zbirun

2. School Hours

Home Room	-	8:55 - 9:05
Period 1	-	9:05 - 9:55
Period 2	-	9:55 - 10:45
<i>Recess</i>	-	10:45 - 11:00
Period 3	-	11:00 - 11:50
<i>Noon Hour</i>	-	11:50 - 12:50
Period 4	-	12:50 - 1:40
Period 5	-	1:40 - 2:30
<i>Recess</i>	-	2:30 - 2:45
Period 6	-	2:45 - 3:35
Home Room	-	3:35 - 3:45
<i>Dismissal</i>	-	3:45

3. School Cycle

Benito School operates on a 6 day cycle, with six 50-minute periods per day. Kindergarten classes are held on alternate days (odd days) which are designated on the monthly Newsletter calendar.

4. Announcements

Announcements are placed on a clipboard in the morning and announced at the end of the day. During the day, we would like to avoid announcements so that we do not disturb classes.

5. Before and After School Hours

Supervision of the School begins at 8:40 a.m. Students SHOULD NOT be arriving prior to the start of the supervision period. If students are arriving before this time, they must remain seated in the vestibules until the supervising teacher has arrived.

6. Newsletter

Newsletters are sent home monthly. Newsletter dates are always the last Kindergarten day of the month. If you would like to post something in the newsletter, please contact the school secretary at least one week before the newsletter is to be sent home. You can contact the secretary by phone at 539-2466. If you wish to conserve paper, the newsletter is available on the School webpage at <http://www.svsd.ca/benito>.

7. Calendar of School Events

A tentative calendar, similar to the one below, indicating school events and activities is included as part of the monthly newsletter.

September 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 Admin. Day	7K First Day of Classes	8	9K	10
11	12	13K	14	15K School Pictures	16	17
18	19K	20	21K Early Dismissal	22	23K	24
25	26	27K	28 Soccer Jamboree	29K Soccer Champs	30	

8. Important School Dates

The following is a list of dates of significance in Benito School—please mark your calendar accordingly.

- Early Dismissals (2:00 p.m.) - September 21; November 2, April 18
- Meet the Teacher Night—September 22
- PD Days—October 21; January 30, January 31, March 2
- Remembrance Day Service—November 10 at 11:00 a.m.
- Parent-Teacher Conferences—December 1 & 2 and March 15 & 16
- Christmas Concert—December 20
- Christmas Break—December 23—January 6
- Benito School Showcase—January 12
- Spring Break—March 26—30
- Gr. 7 & 8 Class Trip—TBA
- Music Mania BBQ & Concert—June 14
- Kindergarten Grad— June 22
- Grade 8 Farewell— June 22
- Gallagher Centre Trip—June 25
- Last day of classes—June 27

9. School Sports - Event Dates

Mr. Moncrief always keeps his blog up to date with the current physical education activities. Check it out

Soccer

Soccer Jam—Sept. 28

Valley Champs—Sept. 29

Volleyball

Volleyball 1—Nov. 4

Volleyball 2—Nov. 24

Mini Volleyball Gr. 5—
Nov. 16

Mini Volleyball Gr. 6/7—
Nov. 17

Rick McElroy Invitational—
Nov. 19

Valley Champs—Nov. 29

Basketball

Basketball 1—Jan. 26

Basketball 2—Feb. 21

Mini Basketball Gr. 5—
Feb. 8

Mini Basketball Gr. 6—
Feb. 15

Basketball Invitational—
Feb. 25

Valley Champs—Feb. 28

Badminton

Gr. 5—Apr. 16

Gr. 6—Apr. 17

Gr. 7—Apr. 18

Gr. 8—Apr. 19

Valley Champs—
Apr. 26

Track & Field

Sunburn Classic—May 25

Valley Champs—June 8

10. Student Conduct

Benito School prides itself in positive student behavior. The staff works hard to instill in our students self-discipline and responsibility for their actions. In 2007, we adopted a new School Discipline Plan that clearly outlined our School Rules and the consequences to breaking these rules. Our intent is still the same, by establishing and teaching clear parameters of acceptable student behavior, we will create a discipline system that will prevent problems from happening.

An outline of Grade JK-4 School Wide Rules and Grade 5-8 School Wide Rules are included. Specific classroom rules have also been set with individual classrooms. Consequences for classroom violations are primarily dealt with through the use of processing forms.

Consequences for breaking school rules are clearly defined within each rule. Consequences range from Processing, Lunch Detention, After-School Detention and Friday School. Student discipline issues will be reported on a Behaviour Notice card in your child(ren)'s agenda.

Definitions:

Processing— 15 minute time-out where students are removed from their classroom to “process” how their actions have affected themselves and their classmates.

Lunch Detention— after being processed twice students are given a lunch detention. Students are to eat their lunch and sit quietly in a supervised room. It is at the teacher’s discretion as to whether they work on homework/ assignments during this time.

After-school detention- two lunch detentions (within one week) equal an after-school detention. After-school detentions run from 3:45 to 4:45. Parents will be notified.

Friday School— two after-school detentions (within one week) equal a Friday school (at the teacher’s discretion). Friday school runs from 3:45 to 7:00. Parents will be notified.

GRADE K-4 SCHOOL WIDE RULES

1. *Violence & Harassment:* Violence and harassment of any type will not be tolerated.
 - a) Verbal (threats & name calling) - processing and/or additional consequences.
 - b) Physical (hitting, kicking, pushing, shoving, poking, pinching, throwing stones, hair pulling, horse play, rough-housing, etc.) - lunch detention and/or additional consequences.
2. *Harassment (racial & sexual):* Verbal, physical, or written statements involving racial harassment or sexual harassment will result in processing and/or additional consequences.
3. *Inappropriate Physical Contact:* Inappropriate physical contact will result in lunch detention.
4. *Tardiness:* Students who are not in their seats 5 minutes after the morning or recess bells ring will be given a warning. Cumulative violations will result in processing.
5. *Gum Chewing:* Chewing gum must remain in the student’s mouth at all times. Gum snapping or bubble blowing will result in a warning.
6. *Food and Beverages:* Students may snack at recess breaks however all wrappings/garbage must be placed in garbage cans and recycling bins- any violation of these requirements will result in a warning and restitution.
7. *iPods, MP3 Players, Beepers, Pagers, Cellular Phones, Laser Pointers, Personal Radios, CD Players, Electronic Devices, Cameras, and Hand-Held Video Games:* These items are not allowed at school and will be confiscated. First offence- the item(s) will be confiscated for the day, student to pick up their item at the office. Second offence- the item(s) will be confiscated for a week, student to pick up their item at the office. Parents may pick up confiscated items.
8. *Wheelie Shoes, Skateboards and Roller Blades:* Wheelie shoes, skateboards and roller blades are not allowed at school. If students bring/wear these items to school, they will be confiscated. Students may pick them up after two weeks. Parents may pick up confiscated items.
9. *Skipping Class or Being Removed from After-School Detention:* Students who skip class, or must be removed from after-school detention due to disciplinary problems, will be placed in Friday School.

10. *Agenda Use:* Students are expected to hand in their agenda books daily. Students who forget will be allowed two warnings; on the third warning, they will be given a lunch detention.
11. *Running in Hallways or Classrooms:* Any students who run in the hallway or classroom outside of the gymnasium will be given warnings.
12. *Hats, Toques or Hoods:* No hats, toques or hoods will be worn in the school. Any students choosing to wear their hat, toque or hood will result in warnings.
13. *Inappropriate Attire:* Students who wear clothing showing alcohol or illegal drug pictures or writing, obscenities or suggestive pictures, or clothes that are too revealing (bare midriff) or show underwear will be required to change.
14. *Playground Equipment Safety:* Any student who uses the tire swing without being seated or who uses the slide for anything other than sliding down will result in: first offence - time out on the bench, second offence - lunch detention.
15. *Defacing or Destroying School or Personal Property:* Students who deface or destroy school or personal property will result in lunch detention. Students will also be held responsible to clean, repair, and/or replace damaged property.
16. *Graffiti:* Any student who draws or doodles hurtful/inappropriate writings and/or symbols on walls, desks, bathroom stalls, etc., will result in lunch detention and/or additional consequences.
17. *Lying:* - Any student who is caught lying will result in processing and/or additional consequences.
18. *Stealing* - Any student who is caught stealing will result in processing and/or additional consequences.
19. *Swearing* - Any student who is caught swearing will result in processing and/or additional consequences.
20. *Classroom Preparedness:* Students are expected to come to class with their required supplies (pencils, pens, erasers, etc.), and a silent reading book. Students who do not carry these supplies with them will be allowed two warnings; on the third warning they will be given lunch detention.
21. *Library Etiquette:* Students are expected to exhibit proper library etiquette (not talking above a whisper); students who do not follow this rule will be allowed two warnings, on the third warning they will be given lunch detention.

GRADE 5-8 SCHOOL WIDE RULES

1. *Violence:* Violence of any type will not be tolerated.
 - a) Verbal (threats & name calling) - processing and/or additional consequences.
 - b) Physical (hitting, kicking, pushing, shoving, poking, pinching, throwing stones, hair pulling, horse play, roughhousing, etc.) - processing and/or additional consequences.
 - c) Any student who purposely hits someone for any reason (even if he or she was hit first) will be suspended immediately.
2. *Harassment (verbal and physical):* Verbal (swearing, threats, name-calling, teasing) and physical harassment (pantsing) will result in immediate consequences, including detention, Friday School, or suspension. Students who show any gang affiliation (gang related statements and gestures) will be suspended immediately pending a parent conference.
3. *Racial and Sexual Harassment:* verbal, physical, or written statements involving sexual harassment or racial harassment will result in immediate suspension.
4. *Inappropriate Hugging and Other Physical Contact:* Inappropriate hugging and other physical contact are inappropriate at school and will result in lunch detention.
5. *Unexcused Absences:* Unexcused absences will be made up in after-school detentions. Cumulative unexcused absences will result in Administrative/Divisional contact with the Truancy Officer.
6. *Tardiness:* Grades 5 to 8 students who are not in their seats 2 minutes after the bell rings will be assigned a lunch detention. Cumulative violations will result in an after-school detention and parent conferences.

7. *Gum Chewing:* Chewing gum must remain in the student's mouth at all times. Gum snapping or bubble blowing will result in a lunch detention.
8. *Food and Beverages:* Students may snack at recess breaks however all wrappings/garbage must be placed in garbage cans and recycling bins- any violation of these requirements will result in a lunch detention.
9. *iPods, MP3 Players, Beepers, Pagers, Cellular Phones, Laser Pointers, Personal Radios, CD Players, Electronic Devices, Cameras, and Hand-Held Video Games:* These items are not allowed at school and will be confiscated. First offence- the item(s) will be confiscated for the day, student to pick up their item at the office. Second offence - the item(s) will be confiscated for a week, student to pick up their item at the office. Parents may pick up confiscated items.
10. *Wheelie Shoes, Skateboards and Roller Blades:* Wheelie shoes, skateboards and roller blades are not allowed at school. If students bring/wear these items to school, they will be confiscated. Students may pick them up after two weeks. Parents may pick up confiscated items.
11. *Skipping Class or Being Removed from After-School Detention:* Students who skip class, or must be removed from after-school detention due to disciplinary problems, will be placed in Friday School.
12. *Athletes Who Receive After-School Detention or Friday School:* Athletes who are placed in after-school detention or Friday School will miss one athletic event.
13. *Lateness:* Students who are late to school due to a non-emergency, such as missing the bus or getting up late, will receive lunch detention that day.
14. *Dance Attendance:* Students who are suspended or placed in Friday School will not be allowed to attend one dance.
15. *Agenda Use:* Students are expected to carry their agenda books with them from class to class. Students who do not carry their agenda with them will be allowed two warnings; on the third warning, they will be given a lunch detention.
16. *Running in Hallways or Classrooms:* Any students who run in the hallway or classroom outside of the gymnasium will be given a lunch detention.
17. *Hats, Toques or Hoods:* No hats, toques or hoods will be worn in the school. Any students choosing to wear their hat, toque or hood will result in a lunch detention.
18. *Inappropriate Attire:* Students who wear clothing showing alcohol or illegal drug pictures or writing, obscenities or suggestive pictures, or clothes that are too revealing (bare midriff) or show underwear will be required to change and have a lunch detention. Second offence will require the student to change, have a lunch detention and result in a phone call home.
19. *Playground Equipment Safety:* Any student who uses the tire swing without being seated or who uses the slide for anything other than sliding down will result in: first offence- time out on the bench, second offence- lunch detention.
20. *Computer Usage:* Students who use the school computers in non-class time without staff permission (Computer pass) will result in a lunch detention.
21. *Graffiti/Defacing School Property:* Will result in after school detention and restitution.
22. *Lying and/or Stealing:*
 - 1st Offence- after school detention and restitution
 - 2nd Offence- after school detention and restitution
 - 3rd Offence - The administration of Benito School is prepared to assist in the provision of counselling and other support services for students.
23. *Classroom Preparedness:* Students are expected to come to class with their required supplies (pencils, pens, erasers, etc.), and a silent reading book. Students who do not carry these supplies with them will be allowed two warnings; on the third warning they will be given lunch detention.
24. *Library Etiquette:* Students are expected to exhibit proper library etiquette (no talking above a whisper); students who do not follow this rule will be allowed two warnings; on the third warning they will be given lunch detention.

11. Attendance Policy

All students between the ages of 6 and 16 are required by law to attend school regularly. In order to gain maximum benefit from the educational program, students are expected to attend all classes. If possible, all appointments should be made after school hours.

In the case of illness, parents **MUST** notify the school office at 539-2466, or send a note.

In special circumstances when the student will be absent for several days, the school should be notified and arrangements made to keep up with the school work.

STUDENTS LEAVING SCHOOL

If a student must be taken from school during school hours, the parent should:

- a) inform the student's teacher
- b) inform the office

12. Use of Telephone

The office telephone is a business phone. Students are asked to use the student phone located in the hall after obtaining permission from his/her teacher. Students will be taken from classes to receive phone calls ONLY IF IT IS AN EMERGENCY.

13. Illness and Injuries at School

If a student does not feel well enough to attend classes, efforts will be made to contact the parents by phone. Parents will be asked to take the child home where he/she will be more comfortable. In emergency situations, arrangements may be made for the student to be taken to the local hospital.

14. Administering Medicine to Students

Prescription Drugs

The administration of prescription drugs at school is governed by policy JHCB of the Swan Valley School Division. The authorization form, including doctor's signature, must be completed.

Non-Prescription Drugs

The school may provide, as a service, non-prescription Tylenol and Advil under the following guidelines:

- a) There is parental authorization in writing or by telephone, and;
- b) The dispensing of these non-prescription drugs will occur only through designated office personnel.

15. Parental Forms

At the beginning of each school year or as your child enters Benito School, you will receive a registration form to update / complete and a package of important forms to be completed and returned as soon as possible. Below is a list of these additional forms and information regarding their importance.

Child Release Authorization

Benito School places student safety as the utmost importance, therefore, we ask that you complete and return the Child Release Authorization form included in your child's opening package. This form applies to all students who attend Benito School, and parents who wish that their child be picked up by anyone other than their designated person(s), **MUST** have a note dated and signed by the parent requesting such a privilege.

Unified Referral and Intake System (URIS)

In accordance with the *Personal Health Information Act*, the purpose of this form is to identify a child's health care intervention and apply for URIS group support that includes the development of a health care plan and training of school staff by a registered nurse. Benito School asks that parents complete and return this form, which is included in the opening package, for each child attending Benito School whether or not there is a health care condition present.

Web / Photo Permission Form

Benito School enjoys celebrating student and school accomplishments by occasionally publishing student photos on our school website and classroom blogs, the *Star and Times* newspaper, and the school yearbook. Benito School also respects the privacy of individuals and we ask parental permission to publish any photos of your child. Therefore, we ask that parents complete and return the Web / Photo Permission Form included in the opening package.

Field Trip Consent Form

Within Swan Valley School Division policy it is mandatory to receive written consent from parents and/or guardians for students to participate in field trips. Benito School appreciates the important educational value field trips can provide and asks that you complete and return this form included in the opening package.

16. Technology Use

It is the responsibility of all members of the Swan Valley School Division to ensure that access to computer technology provided by the school system is not abused. To that end, below you will find the Benito School Grades JK-4 Internet Use Agreement. Please read through these rules with your child/ren to maintain their on-line safety.

BENITO SCHOOL GRADES JK-4 INTERNET USE AGREEMENT – INFORMATION ONLY

I want to use our computers and the Internet. I know that there are certain rules about what I should do online. I agree to follow these rules and my parents agree to help me follow these rules:

1. I will not give my name, address, telephone number, school, or my parents' names, address, or telephone number; to anyone I meet on the computer.
2. I understand that some people online pretend to be someone else. Sometimes they pretend to be kids, when they're really grown ups. I will tell my parents/teachers about people I meet online. I will also tell my parents/teachers before I answer any emails I get from or send emails to new people I meet online.
3. I will not fill out any form online that asks me for any information about myself or my family without asking my parents first.
4. I will not buy or order anything online without asking my parents/teachers or give out any credit card information.
5. I will not get into arguments or fights online. If someone tries to start an argument or fight with me, I won't answer him or her and will tell my parents/teachers.
6. If I see something I do not like or that I know my parents/teachers don't want me to see, I will click on the back button or log off.
7. If I see people doing things or saying things to other kids online I know they're not supposed to do or say, I'll tell my parents/teachers.
8. I won't keep online secrets.
9. If someone sends me any pictures or any emails using bad language, I will tell my parents/ teachers.
10. If someone asks me to do something I am not suppose to do, I will tell my parents/ teachers.
11. I will not call anyone I met online.
12. I will never meet in person anyone I met online.
13. I will never send anything to anyone I met online.
14. If anyone I met online sends me anything, I will tell my parents/teachers.
15. I will not use something I found online and pretend it's mine.
16. I won't say bad things about people online, and I will practice good Netiquette.
17. I won't use bad language online.
18. I know that my parents/teachers want to make sure I'm safe online, and I will listen to them when they ask me not to do something.
19. I will practice safe computing, and check for viruses whenever I borrow a disk from someone or download something from the Internet.

For students in Grades 5-8, we have created an *Internet and Technology Use Agreement Form* for each student and their parent(s) to read, complete and return. Internet & Technology Agreement Forms are **due Friday, September 16th, 2011**. Student accounts will be frozen after this date until signed forms have been returned. A frozen account will mean that your child(ren) are unable to access any computer in the School, thus preventing them from completing any computer related assignments.

17. Caution Fees

Students in Grade 5 through Grade 8 are required to pay a caution fee of \$30. This fee is fully refundable if a student transfers out, provided there is no assessment for losses or damage of school property. Upon transferring to the SVRSS, Grade 8 students will have their fee returned to them.

18. Bikes

Students who bring bicycles are to park them in the provided bike racks. At no time will the bikes be ridden other than by the owner, home for lunch, or at dismissal. Students are asked not to loiter around the bike racks.

19. Clean Shoe Policy

On wet or snowy days, mud and snow tracked into the School is often a problem. Having a pair of indoor shoes is required, this way students can have a clean pair of shoes regardless of the weather outside. If students do not have a clean/dry pair of shoes they will be required to go barefoot when they do not have the required indoor shoes.

20. School Pictures– September 15th – 9:00 a.m.

“Retakes” will only be allowed if:

- A. The student’s eyes are completely closed; or
- B. Flaws in the picture occurred due to the photographer or processing error.

21. Benito School Parent Council

Benito School is fortunate to have a very active Parent Council.

A yearly Parent Council membership is \$5 per family. If you wish to become a member or require more information contact Faith Martin at 539-2409. Monthly meetings are held the first Tuesday of each month.

The Parent Council organizes and facilitates a bi-weekly hot lunch program at a very affordable price. If students wish to participate, parents are asked to fill out the form and return it to the school by the date indicated on the form. They also organize and facilitate fundraisers such as the famous Skate-a-Thon / Toboggathon, Turkey / Ham Bingo, and also provide the staff with support during Bike Rodeo, Tabloid Day, Winter Fun Day, etc. The students are at the heart of the Benito School Parent Council, and thus their main aim has been to focus their fundraising profits on classroom supplies, games, toys, and the infamous Gallagher Centre Field Trip.

The Parent Council has also implemented a very successful piano lesson program offered within our school. Mrs. Sara Salmi provides comprehensive instruction to students from Kindergarten to Grade 8 during the school day. For more information on this program, please contact any member of the parent council or the school office.

22. Smoke-Free Space

Benito School is a “Smoke-Free Space”. Smoking is not permitted on or off the school grounds during regular school hours or during school activities.

23. Nutrition Policy

The intent of Benito School's Nutrition Policy is to provide a guideline to assist in making healthy choices when packing snacks and lunches. It is not to criticize or evaluate food that is brought to school.

1. We encourage healthy and homemade snacks and lunches that include all 4 food groups. The morning snack in particular should be sugar free and nutritious. eg. Nuts, cheese, fruit, yogurt, whole wheat breads, raw fruits and vegetables, etc.
2. We encourage a balance between healthy snacks and homemade treats at special classroom parties. eg. Halloween, Valentine's Day.
3. We will continue to support the Benito School Parent Council Hot Lunch Program to ensure nutritious items are provided to our learning community.
4. We will continue to support the Student Council milk, juice, fruit smoothie and healthy frozen dairy/fruit snacks to ensure nutritious items are provided to our learning community.
5. We encourage parents to reduce the amount of non-healthy pre-packaged foods and snacks.
6. Benito School is a pop and energy drink free zone.

Benito School will continue to promote healthy eating and active living through the food offered in school, nutrition education and physical education.

24. Milk/Juice Program

Benito School has successfully implemented a milk/juice program. Each month a form will be sent home with each student. If the student wishes to participate, parents are asked to fill out the form and return it to the school by the date indicated on the form. At lunch time, the milk/juice is distributed to the student's classroom as requested.

25. Microwaves

All Benito School students have access to microwaves for lunch-time warm-ups. K to Grade 4 students are provided warm-up service by the noon-hour supervisors; Grades 5 to 8 students have personal classroom privileges. All microwave usage is for warm-up purpose only, it is not intended for cooking of meals (i.e. Ichiban noodles, Kraft Easy Mac, T.V. dinners, etc.)

26. Bus Regulations

The S.V.S.D. Bus Regulations apply to all students who are transported via bus to and from school. The bus driver is in complete charge of the bus and will report any misconduct to the Principal's Office. Any student who wishes to ride on a bus other than the one assigned, or non-bus students wishing to ride on a bus, **MUST HAVE A NOTE DATED AND SIGNED BY THE PARENT** requesting such a privilege. It is also the responsibility of the parent to notify the bus driver of any changes in their child(ren)'s bus riding routine.

27. Home-time procedures

To ensure the safety of all Benito School Students, we have implemented a Town Student dismissal procedure. All town kids are asked to remain in the front vestibule or front sidewalk until they have permission from the supervising teacher to leave the school grounds. When the street is clear of vehicles and school buses, the students will be given verbal permission to leave. Students are encouraged to walk on the sidewalk and/or bike on the right-hand side of the road.

28. Student Evaluation

Students in Junior Kindergarten– Grade 8 will receive a report card three times a year– December, March, and June. Following the reporting periods of December and March, there is scheduled Parent-Teacher interview time. Parent teacher interviews are scheduled from 6:00 to 9:00 on the Thursday night and 9:00 a.m. to 12:00 on the Friday.

The grade which is given on a report card is not based on written tests alone. The grade takes into account daily work, special assignments, efforts in class, and presentations. Teachers and parents should feel free to contact each other and discuss students’ progress as the need arises.

Student evaluation will be reported as follows:

JK/SK	SPICE Report
Grades 1 to 6	Letter Grade
Grades 7 & 8	Number Grade

LEVELS OF ACHIEVEMENT:		
<i>Levels of Performance Outcomes</i>		Achievement of Manitoba Curriculum
Swan Valley School Division Student Assessment Report Grading Grades 1—6	Swan Valley School Division Student Assessment Report Grading Grades 7 & 8	Swan Valley School Division Student Assessment Report Description of Performance
A+	95% - 100%	The learner has demonstrated mastery of the required knowledge and skills and can independently and consistently extend this learning to novel situations. Achievement exceeds expectations.
A	87% - 94%	
A-	80% - 87%	
B+	77% - 79%	The learner has demonstrated mastery of the required knowledge and skills. Achievement fully meets expectations.
B	74% - 76%	
B-	70% - 73%	
C+	66% - 69%	The learner has demonstrated some of the required knowledge and skills. Achievement approaches expectations.
C	64% - 66%	
C-	60% - 63%	
D+	56% - 59%	The learner has demonstrated the required knowledge and skills in limited ways. Achievement falls much below expectations.
D	54% - 55%	
D-	50% - 53%	
IN—Incomplete	The learner has not completed enough course material to generate an appropriate assessment of learning.	
R—Remediation Required	The learner has not demonstrated the required knowledge and skills. Extensive remediation is required.	
IEP—Individual Education Plan ACC—Accommodation Provided EAL—English as an Additional Language		